

4-H Annual Financial Report

(Submit to local University of Missouri Extension center each year.)

Year:			
County		E.I.N. (Employee Identification Number)	
Club/group		Type of group (community/project/council/other)	
Report for (date) to (date)		Date report Given	
Treasurer		Phone	
Cosigner		Phone	

Account activity	Amounts	Directions
Previous balance		ending balance from the last report
Income		
Dues		membership dues
Deposits/receipts		money received
Total		total of income
Expenses		
Bank fees		bank charges
Payments/bills		money paid
Total		total of expenses
Ending balance		balance + income - expenses = ending balance (checkbook balance)
Outstanding bills		money owed but not paid
Actual balance		ending balance - outstanding bills = actual balance (money available)

Signature of treasurer	
Signature of leader	
Signature of auditor (may be parent or other leader)	